

# Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2014-30/09/2014

Date of Write Off	Head of Revenues						Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)	(£5,000.01-£10,000.00)	(£10,000.01 and Over)						
<b>Q2 Totals</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
<b>Q1 Totals (B/F)</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£32.32)	(£32.32)	0	
<b>Overall Total</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£32.32)	(£32.32)	0	

## Appendix B- Business Rates

Summary of NDR Write Offs 01/04/2014-30/09/2014											
Date of Write Off	Head of Revenues			Director of Finance	Executive Director Corporate Services	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)	(£5,000.01-£10,000.00)						
20/08/2014								(£201.98)	(£201.98)		Reversal- dividend received
"		£216.37							£216.37	1	Statute barred
"		£103.60							£103.60	1	Insolvency
"		£129.90							£129.90	9	Small balances
26/08/2014								(£909.11)	(£909.11)		Reversal- dividend received
23/09/2014				£33,017.91					£33,017.91	15	Insolvencies
"				£2,963.22					£2,963.22	1	IVA
"				£3,551.56					£3,551.56	2	Statute barred/ uneconomic to pursue
<b>Q2 Totals</b>	<b>£0.00</b>	<b>£449.87</b>	<b>£0.00</b>	<b>£39,532.69</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£1,111.09)</b>	<b>£38,871.47</b>	<b>29</b>
<b>Q1 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£473.63)</b>	<b>(£473.63)</b>	<b>0</b>
<b>Overall Total</b>	<b>£0.00</b>	<b>£449.87</b>	<b>£0.00</b>	<b>£39,532.69</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£1,584.72)</b>	<b>£38,397.84</b>	<b>29</b>

**Appendix C- Miscellaneous Income**

<b>Summary of Sundry Income Write Offs 01/04/2014-30/09/2014</b>										
Date of Write Off	Director of Assets & Environment (£0.00-£999.99) (£1,000.00-£5,000.00)		Director of Finance (up to £5,000.00)	Director Communities, Planning & Partnerships (up to £5,000.00)	Director Housing & Health (up to £5,000.00)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 +)	Total	No. of Accounts	Reason(s)
<b>Q2 Totals</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
<b>Q1 Totals (B/F)</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
<b>Overall Total</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	

## Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2014-30/09/2014									
Date of Write Off	Head of Benefits				Executive Director Corporate Services (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)					
31.07.2014	£61.10	£169.16					£230.26	2	less than 2 weeks o/s due to death
"	£128.91	£475.50	£565.40				£1,169.81	7	not financially viable
"	£164.62	£104.04	£2,750.65				£3,019.31	3	discretionary housing payment
"	£67.52						£67.52	30	uneconomical to pursue
"		£78.20	£607.60				£685.80	2	Department (LA) error
31.08.2014	£74.16						£74.16	1	less than 2 weeks o/s due to death
"		£140.00					£140.00	3	court costs
"	£40.54	£687.38	£996.53				£1,724.45	7	not financially viable
"	£58.03						£58.03	27	uneconomical to pursue
"	£152.18						£152.18	3	discretionary housing payment
"	£112.94						£112.94	4	< £40 outstanding
"				£1,339.36			£1,339.36	1	Department (LA) error
30.09.2014	£72.76	£376.26					£449.02	4	less than 2 weeks o/s due to death
"	£17.88						£17.88	1	less than £40 o/s
"	£76.33						£76.33	18	uneconomical to pursue
"		£203.61					£203.61	2	not financially viable
"		£92.32					£92.32	1	discretionary housing payment
"			£952.82				£952.82	1	Department (LA) error
<b>Q2 Totals</b>	<b>£1,026.97</b>	<b>£2,326.47</b>	<b>£5,873.00</b>	<b>£1,339.36</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£10,565.80</b>	<b>117</b>	
<b>Q1 Totals (B/F)</b>	<b>£1,793.79</b>	<b>£2,980.46</b>	<b>£1,236.91</b>	<b>£1,835.13</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£7,846.29</b>	<b>230</b>	
<b>Overall Total</b>	<b>£2,820.76</b>	<b>£5,306.93</b>	<b>£7,109.91</b>	<b>£3,174.49</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£18,412.09</b>	<b>347</b>	

**Appendix E- Housing Benefit Overpayments over £10,000**

<b>Benefit Overpayment Potential Write Off 27/11/2014</b>			
<b>Date of Write Off</b>	<b>Total</b>	<b>No. of Accounts</b>	<b>Reason(s)</b>
27/11/2014	£12,753.33	1	Deceased no estate

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